

## **REGULAR SESSION**

**TUESDAY, JULY 1, 2025**

Chairman Johnson called the meeting to order at 6:00 p.m.

### **ROLL CALL OF MEMBERS**

All members present except Legislators Reed and Doldo.

### **PUBLIC HEARING**

#### **Tentative 2025-2026 Jefferson Community College Budget**

Chairman Johnson called the public hearing to order at 6:01 p.m. No one present wished to speak and the public hearing was closed.

#### **Local Law Intro No 2 of 2025 - A Local Law Authorizing the County Administrator to Approve and Sign Certain Contracts**

Chairman Johnson called the public hearing to order at 6:01 p.m. No one present wished to speak and the public hearing was closed.

#### **Local Law Intro No 3 of 2025 - A Local Law Amending the Management Compensation Plan for 2025**

Chairman Johnson called the public hearing to order at 6:02 p.m. No one present wished to speak and the public hearing was closed.

#### **Local Law Intro No 4 of 2025 - A Local Law Amending Local Law No. 2 of 1988 Imposing a Tax on Occupants of Hotel or Motel Rooms in Jefferson County Including Short Term Rentals**

Chairman Johnson called the public hearing to order at 6:02 p.m. Corey Fram, Theresa, NY and Executive Director of the Thousand Islands International Tourism Council (TIITC), spoke in support of the Local Law as proposed on behalf of the Board of Directors of TIITC. He advised that it reflects the significant role that short term rentals play in the travel and tourism space, it has a registration component, a revenue component, and the travel and tourism industry is ready to work with the County and local officials to continue to support the industry. No one else present wished to speak and the public hearing was closed at 6:05 p.m.

### **PRIVILEGE OF THE FLOOR**

No one present wished to address the Board.

## **READING OF MINUTES OF LAST SESSION, IF REQUESTED**

The minutes of the June Session stand approved in the absence of objection or correction.

## **PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS**

There were none this month.

## **REPORTS OF STANDING COMMITTEES**

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees.

## **REPORTS OF COUNTY OFFICERS AND OTHER**

The County Treasurer provided a report on Investments and Cash In Banks as of May 31, 2025.

The County Administrator provided a report on Budget Transfers for the month of June, 2025.

## **LOCAL LAWS, RESOLUTIONS AND MOTIONS**

### **Local Law Intro No 2 of 2025**

#### **A Local Law Authorizing the County Administrator to Approve and Sign Certain Contracts**

By Legislator: Philip N. Reed, Sr.

BE IT ENACTED by the County Legislature of the County of Jefferson as follows:

Whereas, by Resolution No. 101 of 2025, this Board of Legislators amended the Purchasing section of the Jefferson County Administrative Policies and Procedures, Subsection 4.01 Policy, Control & Quotations, to include permitting the Jefferson County Administrator the ability to approve and sign contracts that do not exceed the sum of \$20,000, and

Whereas, Local Law No. 10 of 1986 entitled "Establishing the Office of County Administrator", Section 5 thereof entitled "Powers and Duties" does not provide the County Administrator with the authority to approve and sign contracts, and

Whereas, it is therefore necessary to amend said local law so as to grant such contract approval and signing authority to the Jefferson County Administrator, and

Whereas, this Board of Legislators desires to grant such contract approval and signing authority

to the Jefferson County Administrator.

Section 1: That Local Law No. 10 of 1986, Section 5 is hereby amended to include a new paragraph R, and to modify existing paragraph R., to read as follows:

R. To approve and sign contracts that do not exceed the sum of \$20,000, subject to the approval by the County Attorney as to form and content.

[R.] S. To have such other powers and shall perform such other duties as may now or hereafter be conferred or imposed by the Board of [Supervisors] Legislators.

Section 2: If any clause, sentence, paragraph, subdivision, section, or part of this law shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

Section 3: This local law shall take effect upon its filing in the Office of the Secretary of State as provided in Section 27 of the Municipal Home Rule Law.

Seconded by Legislator: Robert D. Ferris

Chairman Johnson entertained a motion to take Local Law Intro No. 2 of 2025 off the table. Such motion was made by Legislator Jareo seconded by Legislator Nabywaniec and unanimously carried. There being no debate, all members present voted aye on the local law and it became Local Law No. 3 of 2025

### **Local Law Intro No 3 of 2025**

#### **A Local Law Amending the Management Compensation Plan for 2025**

By Legislator: Robert D. Ferris

BE IT ENACTED by the County Legislature of the County of Jefferson as follows:

Whereas, As part of the Administrative Policies and Procedures Section 3.02 governing Management and Management Confidential employees adopted by Resolution No. 18 of 1989, as amended, the Jefferson County Board of Supervisors approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, The Board of Legislators desires to amend the Management and Management Confidential Compensation Plan for Jefferson County as adopted under Local Law No. 1 of 2025 to provide for a monetary adjustment to attorney titles in the administrative salary schedule, and to adjust increments in accordance with such schedule.

- Section 1. The Board of Legislators adopts the Attorney Salary Schedule set forth in Exhibit “A” as the Management Compensation Plan for Attorney Titles for Jefferson County. Said schedule to be effective on the first full pay period immediately following the effective date of this Local Law.
- Section 2: The Board of Legislators adopts a retention bonus of \$10,000 for the attorney titles set forth in Exhibit “A”. The terms and conditions of the retention bonus shall be developed by the Human Resources Director and approved by the County Administrator. Said retention bonus is to be effective on the first full pay period immediately following the effective date of this Local Law and will sunset on December 31, 2027.
- Section 3: With the exception of the Management Compensation Plan for Attorney Titles for Jefferson County adopted by this local law, the remainder of the Management and Management Confidential Compensation Plan for Jefferson County as adopted under Local Law No. 1 of 2025 shall remain in full force and effect, except as provided by Local Law No. 2 of 2025.
- Section 4: Upon its effective date, the Attorney Salary Schedule shall apply to all positions identified therein and shall continue in effect unless or until amended, repealed or replaced.
- Section 5: This local law is adopted subject to a permissive referendum as to the change in the salary of an elected or appointed officer effective during their term of office and the Clerk of the Board is directed to publish notice of the same as required by law.
- Section 6: All local laws and resolutions of the Board of Legislators of Jefferson County, to the extent that the same are inconsistent with this local law, are hereby superseded by this local law.
- Section 7: If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or

judgment shall be rendered.

Section 8: This local law shall become effective in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

Seconded by Legislator: Steel E. Potter

**Exhibit A**  
**2025 ATTORNEY SCHEDULE**

GRADE	LONG LEVEL A		LEVEL B	LEVEL C	LEVEL D	RATE
1	5,451	136,263	139,901	143,648	147,507	151,483
2	4,856	121,401	124,593	127,881	131,267	134,755
3	4,578	114,440	117,423	120,496	123,661	126,921
4	4,283	107,074	109,836	112,681	115,611	118,630
5	3,933	98,325	100,825	103,400	106,051	108,783

**JEFFERSON COUNTY ATTORNEY TITLES & GRADES – 2025**  
**ATTORNEY SALARY SCHEDULE**

GRADE 1  
COUNTY ATTORNEY  
PUBLIC DEFENDER

GRADE 2  
CHIEF ASSISTANT DISTRICT ATTORNEY  
DEPUTY COUNTY ATTORNEY  
DEPUTY PUBLIC DEFENDER

GRADE 3  
SENIOR ASSISTANT COUNTY ATTORNEY I  
SENIOR ASSISTANT DISTRICT ATTORNEY I  
SENIOR ASSISTANT PUBLIC DEFENDER I  
SENIOR SOCIAL SERVICES ATTORNEY I

GRADE 4  
ASSISTANT COUNTY ATTORNEY II  
ASSISTANT DISTRICT ATTORNEY II  
ASSISTANT PUBLIC DEFENDER II  
SOCIAL SERVICES ATTORNEY II

GRADE 5

ASSISTANT COUNTY ATTORNEY  
ASSISTANT DISTRICT ATTORNEY ASSISTANT PUBLIC DEFENDER SOCIAL  
SERVICES ATTORNEY

Chairman Johnson entertained a motion to take Local Law Intro No. 3 of 2025 off the table. Such motion was made by Legislator Cantwell seconded by Legislator Potter and unanimously carried. There being no debate, all members present voted aye on the local law and it became Local Law No. 4 of 2025.

**Local Law Intro No 4 of 2025**

**A Local Law Amending Local Law No. 2 of 1988 Imposing a Tax on Occupants  
of Hotel or Motel Rooms in Jefferson County Including Short Term Rentals**

**Sections**

1. Short Title
2. Purpose
3. Definitions
4. Impositions of Tax
5. Transitional Provisions
6. Exempt Organizations
7. Territorial Limitations
8. Registration
9. Administration and Collections
10. Records to be kept
11. Returns
12. Payment of Tax
13. Determination of Tax
14. Disposition of Revenues
15. Refunds
16. Reserves
17. Remedies Exclusive
18. Proceedings to Recover Tax
19. Enforcement Against Operators of Short Term Rental Units or Booking Services
20. General Powers of the County Treasurer
21. Administration of Oaths
22. Reference to Tax
23. Penalties and Interest
24. Returns to be Secret
25. Notices and Limitations of Time
26. Severability
27. Supersession of Other Local Laws and Resolutions
28. Effective Date

### Section 1: Short Title

This Local Law shall be known as the Jefferson County Hotel or Motel room and Short-Term Rental Unit Occupancy Tax Law.

### Section 2: Purpose

The purpose of this Local Law is to impose a tax on occupants of hotel or motel rooms, and short-term rental units in Jefferson County, pursuant to Sections 1200 and 1202(c) of the Tax Law, Article 12-D of the Real Property Law, and all other applicable statutory sections set forth under Chapter 99 of the Laws of 2025.

### Section 3: Definitions

- (a) Person. An individual, partnership, society, association, joint stock company, corporation, estate, receiver, trustee, assignee, referee, and any other person or entity acting in a fiduciary or representative capacity, whether appointed by a court or otherwise, and any combinations of the foregoing.
- (b) Operator. Any person operating a hotel or motel or short-term rental unit in the County of Jefferson, including, but not limited to, the owner or proprietor of such premises, lessee, sub-lessee, mortgagee in possession, licensee or any other person otherwise operating such hotel or motel or short-term rental unit.
- (c) Hotel or Motel. A building or portion thereof which is regularly used and kept open for the lodging of guests. The term "hotel or motel" includes an apartment hotel, or motel, boarding house, motor court or club, whether or not meals are served.
- (d) Short-Term Rental Unit. A building or portion of it that is used for the lodging of guests. The term includes a house, an apartment, a condominium, a cooperative unit, a cabin, a cottage, a bungalow, or a similar furnished living unit, or one or more rooms therein, where sleeping accommodations are provided for the lodging of paying occupants, the typical occupants are transients or travelers, and the relationship between the operator and occupant is not that of a landlord and tenant. It is not necessary that meals are served. A building or portion of a building may qualify as a short-term rental unit whether or not amenities, including but not limited to daily housekeeping services, concierge services, or linen services, are provided.
- (e) Booking Service. a person or entity who, directly or indirectly:
  - (a) provides one or more online, computer or application-based platforms that individually or collectively can be used to:
    - (i) list or advertise offers for short-term rentals of short-term rental units, and
    - (ii) either accept such offers, or reserve or pay for such rentals; and
  - (b) charges, collects or receives a fee for the use of such a platform or for provision of any service in connection with a short-term rental of a short-term rental unit.
- (f) Occupancy. The use or possession, or the right to the use or possession, of any room in a hotel or motel, or short-term rental unit.
- (g) Occupant. A person who, for a consideration, uses, possesses, or has the right to use or possess, any room in a hotel or motel or short-term rental unit under any lease, concession, permit, right of access, license to use or other agreement, or otherwise.

- (h) Permanent Resident. Any occupant of any room or rooms in a hotel or motel or short term rental unit for at least thirty consecutive days shall be considered a permanent resident with regard to the period of such occupancy.
- (i) Rent. The consideration received for occupancy valued in money, whether received in money or otherwise and whether received or collected by the booking service, operator or another person on behalf of any of them.
- (j) Room. Any room or rooms of any kind in any part or portion of a hotel or motel or short-term rental unit, which is available for or let out for any purpose other than a place of assembly.
- (k) Return. Any return filed or required to be filed as herein provided.
- (l) County Treasurer. The Treasurer of Jefferson County.

#### Section 4: Imposition of Tax

In addition to any other tax presently authorized and imposed (pursuant to Article 29 of the Tax Law), on and after the effective date of this Local Law, there is hereby imposed and there shall be paid a tax of three percent upon the rent for every occupancy of a room or rooms in a hotel or motel, or short-term rental unit in this county, except that the tax shall not be imposed upon a permanent resident.

#### Section 5: Transitional Provisions

The tax imposed by this Local Law shall be paid upon any occupancy on and after the effective date of this Local Law, although such occupancy is pursuant to a prior contract, lease or other arrangement. Where rent is paid on a weekly, monthly or other term basis, the rent shall be subject to the tax imposed by this Local Law to the extent that it covers any period on and after the effective date of this Local Law.

#### Section 6: Exempt Organizations

- (a) Except as otherwise provided in this section, any use or occupancy by any of the following shall not be subject to the tax imposed by this Local Law:
  - (1) The State of New York, or any public corporation (including a public corporation created pursuant to agreement or compact with another state or Canada), improvement district or political subdivision of the state;
  - (2) The United States of America, insofar as it is immune from taxation;
  - (3) Any corporation, association, trust, or community chest, fund or foundation, organized and operated exclusively for religious, charitable or educational purposes, or for the prevention of cruelty to children or animals, and no part of the net earnings of which inures to the benefit of any private shareholder or individual and no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation; provided, however, that nothing in this subdivision shall include an organization operated for the primary purpose of carrying on a trade or business for profit, whether or not all of its profits are payable to one or more organizations described in this subdivision.
- (b) Where any organization described in paragraph (3) of subdivision (a) of this subdivision carries on its activities in furtherance of the purposes for which it was organized, in



premises in which, as part of said activities, it operates a hotel or motel, or short-term rental unit, occupancy of rooms in the premises and rents therefrom received by such corporation or association shall not be subject to tax hereunder.

#### Section 7: Territorial Limitations

The tax imposed by this Local Law shall apply only within the territorial limits of the County of Jefferson

#### Section 8: Registration

- (a) Every person required to collect any tax imposed by this Local Law presently operating, commencing business or opening a new place of business, and every person who takes possession of or pays for business assets under circumstances requiring notification by such person to the County Treasurer pursuant to subdivision (d) of Section 18 of this Local Law shall file with the County Treasurer a certificate of registration, in a form prescribed by it, at least twenty days prior to commencing business or opening a new place of business or such purchasing or taking of possessing or payment, whichever comes first. The certificate of registration form shall contain information with respect to the notice requirements of a purchaser, transferee or assignee and his liability for the payment of taxes pursuant to subdivision (d) of Section 18 of this Local Law. The County Treasurer shall within five days after such registration issue, without charge, to each registrant a certificate of authority empowering him to collect the tax and a duplicate thereof for each additional place of business of such registrant. The County Treasurer shall issue with the certificate of authority general information about the tax imposed under this Local Law, including information on records to be kept, returns and payments, notification requirements and forms. Each certificate or duplicate shall state the place of business to which it is applicable. Such certificates of authority shall be prominently displayed in the places of business of the registrant. Such certificates shall be non-assignable and non-transferable and shall be surrendered to the County Treasurer immediately upon the registrant's ceasing to do business at the place named or in the event that such business never commenced.
- (b) Registrations shall only be valid for two years from the date that a certificate of authority is issued by the County Treasurer, and must be renewed every two years thereafter.
- (c) All persons required to register hereunder shall pay an application fee and renewal registration fee in an amount as determined by the County Treasurer by regulation, and which amount may change periodically in the discretion of the County Treasurer, and which amount shall reflect the actual and necessary expenses associated with the construction, operation and maintenance of the county registration system and enforcement of this Local Law. No certificate of authority shall be issued to a hotel or motel or short-term rental unit unless the person responsible therefor has paid the required application fee and renewal registration fee.
- (d) No booking service shall offer its services to any person or collect a fee relative thereto without verifying that such person has a valid registration in place under this Section.

- (e) Any person refusing or otherwise failing to register hereunder as required shall not relieve such person from the collection and payment of the tax imposed under this local law, and with such person being liable therefor nonetheless, and with such person also being subject to all other provisions of this local law, including, but not limited to, payment of the application fee required under this section, payment of estimated taxes as determined by the County Treasurer under section 9 hereof, and criminal sanctions under section 23 hereof.

#### Section 9: Administration and Collection

- (a) Every person required to collect the tax, and every booking service who has agreed to collect such tax on behalf of such person, shall collect the tax from the occupant when collecting the rent to which it applies. If the occupant is given any receipt or other statement or memorandum of rent paid or payable, the tax shall be stated, charged and shown separately on the first of such documents given to him. The tax shall be paid to the person required to collect it, and every booking service who has agreed to collect such tax on behalf of such person, as trustee for and on account of the County.
- (b) The County Treasurer shall by regulation prescribe a method or methods or a schedule or schedules of the amounts to be collected from occupants in respect to rent upon which a tax is imposed by this Local Law so that the aggregate collection of taxes by a person required to collect tax, and every booking service who has agreed to collect such tax on behalf of such person, shall, as far as practicable, be equal to three percent of the total rents of such person upon whom a tax is imposed by this Local Law.
- (c) For the purpose of the proper administration of this Local Law and to prevent evasion of the tax hereby imposed, it shall be presumed that all rents for occupancy of hotel or motel rooms, or short-term rental units, are subject to tax until the contrary is established, and the burden of proving that any rent is not taxable hereunder shall be upon the person required to collect tax or the occupant. Unless an occupant, prior to taking possession, furnished to the operator a statement which the County Treasurer may require demonstrating that the occupant is an exempt organization described in Section 6 of this Local Law, the sale shall be deemed a taxable transaction. Where such a statement has been furnished to the operator, the burden of proving that the rent is not taxable hereunder shall be solely upon the occupant. The operator or booking service shall not be required to collect tax from occupants who furnish an exempt organization statement in proper form.
- (d) The County Treasurer may provide, by regulation, for the exclusion from taxable rents, rent which has been ascertained to be uncollectible or, in case the tax has been paid upon such rent, for refund of or credit for the tax so paid. Where the County Treasurer provides for a credit for the tax so paid, he shall require an application for credit to be filed, but he may also allow the applicant to immediately take the credit on the return which is due coincident with or immediately subsequent to the time the applicant files his application for credit. However, the taking of the credit on the return shall be deemed to be part of the application for credit and shall be subject to the provisions in respect to applications for credit in Section 15 of this Local Law.

#### Section 10: Records To Be Kept

Every operator shall keep records of every occupancy and of all rent paid, charged or due thereon and of the tax payable thereon, in such form as the County Treasurer may by regulation require. Such records shall include a true copy of each receipt or statement separately stating the tax charged. Such records shall be available for inspection, examination and audit at any time upon demand by the County Treasurer or his duly authorized agent or employees and shall be preserved for a period of three years, except that the County Treasurer may consent to their destruction within that period or may require that they be kept longer.

#### Section 11: Returns

- (a) Every operator required to register pursuant to Section 8 hereof, shall file a return quarterly with the County Treasurer. The return shall show all rents received or charged and the amount of tax thereon. The returns to be filed quarterly shall be filed for the quarterly periods ending on the last day of February, May, August, and November of each year, and shall be filed within twenty days after the end of the quarterly period covered thereby. The County Treasurer may permit or require returns to be made by other periods and upon such dates as he may specify. If the County Treasurer deems it necessary in order to insure the payment of the tax imposed by this Local Law, he may require returns to be made for shorter periods than those prescribed pursuant to the foregoing provisions of this section and upon such dates as he may specify.
- (b) The form of returns shall be prescribed by the County Treasurer and shall contain such information as he may deem necessary for the proper administration of this Local Law. The County Treasurer may require amended returns to be filed within twenty days after notice and to contain the information specified in the notice.
- (c) If a return required by this Local Law is not filed, or a return when filed is incorrect or insufficient on its face, the County Treasurer shall take the necessary steps to enforce the filing of such a return or of a corrected return.

#### Section 12: Payment of Tax

- (a) Every operator required to file a return under the preceding section shall, at the time of filing such return, pay to the County Treasurer three percent of the total of all rents subject to tax pursuant to this Local Law, as well as all other moneys collected by the operator acting or purporting to act under the provisions of this Local Law, and unless a booking service has collected such tax on behalf of such operator, in which event, the booking service shall be required to pay to the County Treasurer three percent of the total of all rents subject to tax pursuant to this Local Law.
- (b) The amount payable for the period for which a return is filed shall be due and payable to the County Treasurer on the date limited for filing the return, whether or not the return is filed, or whether or not the return filed correctly shows the rents or the taxes due thereon.
- (c) Where the County Treasurer in his discretion deems it necessary to protect revenues to be obtained under this Local Law, he may require any operator required to collect the tax imposed by this Local Law to file with him a bond, issued by a surety company

authorized to transact business in this state and approved by the superintendent of insurance of this state as to solvency and responsibility, in such amount as the County Treasurer may fix, to secure the payment of any tax or penalties or interest due or which may become due from such operator. In the event that the County Treasurer determines that an operator is to file such bond, he shall give notice to such operator to that effect specifying the amount of the bond required. The operator shall file such bond within five days after the giving of such notice unless within such five days the operator shall request in writing a hearing before the County Treasurer at which the necessity, propriety and amount of the bond shall be determined by the County Treasurer. Such determination shall be final and shall be complied with within fifteen days after the giving of notice thereof. In lieu of such bond, securities approved by the County Treasurer or cash in such amount as he may prescribe, may be deposited which shall be kept in the custody of the County Treasurer, who may at any time without notice of the depositor, apply them to any tax and/or interest or penalties due, and for that purpose the securities may be sold by him at public or private sale without notice to the depositor thereof.

#### Section 13: Determination of Tax

- (a) If a return required by this Local Law is not filed, or if a return when filed is incorrect or insufficient, the amount of tax due shall be determined by the County Treasurer from such information as may be obtainable and, if necessary, the tax may be estimated on the basis of external indices, such as number of rooms, location, scale of rents, comparable rents, type of accommodations and service, number of employees and/or other factors. Notice of such determination shall be given to the operator required to file a return under section 11 hereof. Such determination shall finally and irrevocably fix the tax unless the person against whom it is assessed, within thirty days after giving of notice of such determination, shall apply to the County Treasurer for a hearing, or unless the County Treasurer, on his own motion, shall re-determine the same.
- (b) Whenever such tax is estimated as provided for in this section, such notice shall contain a statement in bold face type conspicuously placed on such notice advising the person: that the amount of tax was estimated, that the tax may be challenged through a hearing process, and that the petition for such challenge must be filed with the County Treasurer within thirty days.
- (c) After such hearing, the County Treasurer shall give notice promptly, by registered or certified mail, of his determination to the applicant. The determination of the County Treasurer shall be reviewable for error, illegality or unconstitutionality or any other reason whatsoever by a proceeding under Article 78 of the Civil Practice Law and Rules if application therefor is made to the Supreme Court within four months after the giving of the notice of such determination. A proceeding under Article 78 of the Civil Practice Law and Rules shall not be instituted unless the amount of any tax sought to be reviewed, with penalties and interest thereon, if any, shall be first deposited with the County Treasurer, and there shall be filed with the County Treasurer an undertaking, issued by a surety company authorized to transact business in this state and approved by the superintendent of insurance of this state as to solvency and responsibility, in such amount as a Justice of

the Supreme Court shall approve to the effect that if such proceeding be dismissed or the tax confirmed, the petitioner will pay all costs and charges which may accrue in the prosecution of the proceeding or at the option of the applicant, such undertaking filed with the County Treasurer may be in a sum sufficient to cover the taxes, penalties and interest thereon stated in such determination plus the costs and charges which may accrue against it in the prosecution of the proceeding, in which event the applicant shall not be required to deposit such taxes, penalties and interest as a condition precedent to the application.

#### Section 14: Disposition of Revenues

All revenues resulting from the imposition of the tax under this law shall be paid into the treasury of the County of Jefferson and shall be credited to and deposited in a special tourism and convention fund.

The County of Jefferson is authorized to retain 2% of the revenue to defray the necessary expenses of the County in administering the tax.

The revenue derived from the tax, after deducting the amount provided for administering said tax as authorized by this local law, shall be shared on the basis of 50% County of Jefferson and 50% City/Town of tax origin.

The revenue shared with the city or town governments shall be allocated on the basis of the tax revenues generated and collected within the boundaries of the political subdivision.

The allocation of shared revenues shall be made within the quarter of the fiscal year following the quarter of the collections. The political subdivision shall establish a special fund for tourism and convention promotion for the purpose of accounting for the shared tax revenue.

The funds generated through this tax and allocated under the revenue sharing formula shall be used only for the purpose of promoting and developing tourism related resources of Jefferson County, its City, towns, and villages in order to increase conventions trade shows and tourism business.

The amounts paid to the County for the application fees and renewal registration fees referred to in Section 8 shall not be considered revenue for purposes of this local law, including this section, but shall be retained by the County for the purposes set forth in Section 8.

#### Section 15: Refunds

- (a) In the manner provided in this section, the County Treasurer shall refund or credit, without interest, any tax, penalty or interest erroneously, illegally or unconstitutionally collected or paid if application to the County Treasurer for such refund shall be made within one year from the payment thereof. Whenever a refund is made by the County Treasurer, he shall state his reason therefor in writing. Such application may be made by the occupant, operator or other person who has actually paid the tax, but may not be made by a booking service. No actual refund of moneys shall be made to any operator, of tax which he or a booking service collected from an occupant, until he shall first establish to

the satisfaction of the County Treasurer under such regulations as the County Treasurer may prescribe, that he has repaid to the occupant the amount for which the application for refund is made. The County Treasurer may in lieu of any refund required to be made, allow credit therefor on payments due from the applicant.

- (b) An application for a refund or credit made as herein provided shall be deemed an application for a revision of any tax penalty or interest complained of and the County Treasurer may receive evidence with respect thereto. After making his determination the County Treasurer shall give notice thereof to the applicant who shall be entitled to review such determination by a proceeding pursuant to Article 78 of the Civil Practice Law and Rules, provided such proceeding is instituted within four months after the giving of the notice of such determination, and provided that a final determination of tax due was not previously made. Such a proceeding shall not be instituted unless an undertaking is filed with the County Treasurer in such amount and with such sureties as a Justice of the Supreme Court shall approve to the effect that if such proceedings be dismissed or the tax confirmed, the petitioner will pay all costs and charges which may accrue in the prosecution of such proceeding.
- (c) A person shall be entitled to a revision, refund or credit under this section of a tax, interest or penalty which had been determined to be due pursuant to the provisions of Section 13 of this Local Law where he has had a hearing or an opportunity for a hearing, as provided in said section, or has failed to avail himself of the remedies therein provided. No refund or credit shall be made of a tax, interest or penalty paid after a determination by the County Treasurer made pursuant to Section 13 of this Local Law unless it be found that such determination was erroneous, illegal, or unconstitutional or otherwise improper by the County Treasurer after a hearing or of his own motion or in a proceeding under Article 78 of the Civil Practice Law and Rules, pursuant to the provisions of said section, in which event, refund, or credit without interest shall be made of the tax, interest, or penalty found to have been overpaid.

#### Section 16: Reserves

In cases where the occupant or operator has applied for a refund and has instituted a proceeding under Article 78 of the Civil Practice Law and Rules to review a determination adverse to him on his application for refund, the County Treasurer shall set up appropriate reserves to meet any decision adverse to the County.

#### Section 17: Remedies Exclusive

The remedies provided by Sections 13 and 15 of this Local Law shall be exclusive remedies available to any person for the review of tax liability imposed by this Local Law; and no determination or proposed determination of tax or determination on any application for refund shall be enjoined or reviewed by an action for declaratory judgment, an action for money had and received or by any action or proceeding other than a proceeding under Article 78 of the Civil Practice Law and Rules.

#### Section 18: Proceedings to Recover Tax from Operators of Hotels or Motels

- (a) Whenever any operator required to collect a tax shall fail to collect and pay over any tax, penalty or interest, or whenever any occupant shall fail to pay any tax, penalty or interest imposed by this Local Law as herein provided, the County Attorney shall, upon the request of the County Treasurer, bring or cause to be brought an action to enforce the payment of the same on behalf of the County of Jefferson, in any court of the State of New York, or of any other state or of the United States.
- (b) If, however, the County Treasurer in his discretion believes that any such operator, officer, occupant or other person is about to cease business, leave the state or remove or dissipate the assets out of which the tax or penalties might be satisfied, and that any such tax or penalty will not be paid when due, he may declare such tax or penalty to be immediately due and payable and may issue a warrant immediately.
- (c) As an additional or alternate remedy, the County Treasurer may issue a warrant, directed to the Sheriff commanding him to levy upon and sell the real and personal property of the operator which may be found within the county for the payment of the amount thereof, with any penalties and interest, and the cost of executing the warrant, and to return such warrant to the County Treasurer and to pay to him the money collected by virtue thereof within sixty days after the receipt of such warrant. The Sheriff shall within five days after the receipt of the warrant file with the County Clerk a copy thereof, and thereupon such Clerk shall enter in the judgment docket the name of the person mentioned in the warrant and the amount of the tax, penalties and interest for which the warrant is issued and the date when such copy is filed. Thereupon the amount of such warrant so docketed shall become a lien upon the interest in real and personal property of the person against whom the warrant is issued. The Sheriff shall then proceed upon the warrant, in the same manner, and with like effect, as that provided by law in respect to executions issued against property upon judgments of a court of record and for services in executing the warrant he shall be entitled to the same fees, which he may collect in the same manner. In the discretion of the County Treasurer, a warrant of like terms, force and effect may be issued and directed to any officer or employee of the County Treasurer and in the execution thereof such officer or employee shall have all the powers conferred by law upon sheriffs, but shall be entitled to no fee or compensation in excess of the actual expenses paid in the performance of such duty. If a warrant is returned not satisfied in full, the County Treasurer may from time-to-time issue new warrants and shall also have the same remedies to enforce the amount due thereunder as if the county had recovered judgment therefor and execution thereon had been returned unsatisfied.
- (d) Whenever an operator shall make a sale, transfer, or assignment in bulk of any part or the whole of his hotel or motel assets, otherwise than in the ordinary course of business, the purchaser, transferee or assignee shall, at least ten days before taking possession of the subject of said sale, transfer or assignment, or paying therefor, notify the County Treasurer by registered mail of the proposed sale and of the price, terms and conditions thereof whether or not the seller, transferror or assignor has represented to or informed the purchaser, transferee or assignee that he owes any tax pursuant to this Local Law, and whether or not the purchaser, transferee or assignee has knowledge that such taxes are owing, and whether any such taxes are in fact owing.

Whenever the purchaser, transferee or assignee shall fail to give notice to the County Treasurer as required by the preceding paragraph, or whenever the County Treasurer shall inform the purchaser, transferee or assignee that a possible claim for such tax or taxes exists, any sums of money, property or choses in action, or other consideration, which the purchaser, transferee or assignee is required to transfer over to the seller, transferror or assignor shall be subject to a first priority right and lien for any such taxes theretofore or thereafter determined to be due from the seller, transferror or assignor to the county, and the purchaser, transferee or assignee is forbidden to transfer to the seller, transferror or assignor any such sums of money, property or choses in action to the extent of the amount of the county's claim. For failure to comply with the provisions of this subdivision, the purchaser, transferee or assignee, in addition to being subject to the liabilities and remedies imposed under the provisions of Article 6 of the Uniform Commercial Code, shall be personally liable for the payment to the county of any such taxes theretofore or thereafter determined to be due to the county from the seller, transferror, or assignor, and such liability may be assessed and enforced in the same manner as the liability for tax under this Local Law.

#### Section 19. Enforcement against Operators of Short Term Rental Units or Booking Services

- (a) Whenever any operator of a short term rental unit required to collect a tax shall fail to collect and pay over any tax, penalty or interest imposed by this local law as herein provided, or whenever any occupant shall fail to pay any tax, penalty or interest imposed by this local law as herein provided, or whenever any booking service required to collect a tax shall fail to collect and pay over any tax imposed by this local law as herein provided, or whenever any operator of a short term rental unit or booking service fails to pay any fines imposed by this local law as herein provided (to include any rules and regulations of the County Treasurer), the County Attorney shall, upon the request of the County Treasurer, bring or cause to be brought an action to enforce the payment of the same on behalf of the County of Jefferson, in any court of the State of New York, or of any other state or of the United States.
- (b) The County Treasurer shall be authorized to revoke the certificate of authority of the operator of a short term rental unit and/or determine such operator to be ineligible for a certificate of authority, for violating any provision of Article 12-D of the Real Property Law currently in effect, or as hereafter may be amended, and in accordance with the provisions set forth under Real Property Law section 447-c currently in effect, or as hereafter may be amended.
- (c) The County Treasurer shall be authorized to issue warning notices and to assess and collect fines against an operator of a short term rental unit who offers a short term rental unit without having a valid certificate of authority in effect or who otherwise violates any provision of Article 12-D of the Real Property Law currently in effect, or as hereafter may be amended, and in accordance with the provisions set forth under Real Property Law section 447-e currently in effect, or as hereafter may be amended.
- (d) The County Treasurer shall be authorized to assess and collect fines from a booking service which collects a fee related to booking a unit as a short term rental unit where such unit does not have a valid certificate of authority in effect or who otherwise violates



any provision of Article 12-D of the Real Property Law currently in effect, or as hereafter may be amended, and in accordance with the provisions set forth under Real Property Law section 447-e currently in effect, or as hereafter may be amended.

#### Section 20. General Powers of the County Treasurer

In addition to the powers granted to the County Treasurer in this Local Law, he is hereby authorized and empowered:

- (1) To make, adopt and amend rules and regulations appropriate to the carrying out of this Local Law and the purposes thereof;
- (2) To extend for cause shown, the time of filing any return for a period not exceeding thirty days; and for cause shown, to remit penalties but not interest computed at the rate of six percent per annum;
- (3) To request information from the tax commission of the state of New York or the treasury department of the United States relative to any person; and to afford information to such tax commission or such treasury department relative to any person, any other provision of this Local Law to the contrary notwithstanding;
- (4) To delegate his functions hereunder to a Deputy County Treasurer or any employee or employees of the office of the County Treasurer.
- (5) To prescribe methods for determining the amount of rents for determining which of them are taxable and non-taxable;
- (6) To require any operator to keep detailed records of all rents received, charged and accrued, including those claimed to be non-taxable, and also the nature, type, value and amount of all occupancies, names and addresses of occupants, and other facts relevant in determining the amount of tax due, and to furnish such information to the County Treasurer
- (7) To assess, determine, revise and readjust the taxes imposed under this Local Law.

#### Section 21: Administration of Oaths

- (a) The County Treasurer, or his employees or agents duly designated and authorized by him, shall have power to administer oaths and take affidavits in relation to any matter or proceeding in the exercise of their powers and duties under this Local Law. The County Treasurer shall have power to subpoena and require the attendance of witnesses and the production of books, papers, and documents to secure information pertinent to the performance of his duties hereunder and of the enforcement of this Local Law, and to examine them in relation thereto, and to issue commissions for the examination of witnesses who are out of the state or unable to attend before him or excused from attendance.
- (b) A justice of the supreme court either in court or at chambers shall have power summarily to enforce by proper proceedings the attendance and testimony of witnesses and the production and examination of books, papers and documents called for by the subpoena of the County Treasurer under this Local Law.
- (c) Any person who shall refuse to testify or to produce books or records or who shall testify falsely in any material matter pending before the County Treasurer under this Local Law shall be guilty of a misdemeanor, punishment for which shall be a fine of not more than

one thousand dollars or imprisonment for not more than one year, or both such fine and imprisonment.

- (d) The officers who serve the summons or subpoena of the County Treasurer and witnesses attending in response thereto shall be entitled to the same fees as are allowed to officers and witnesses in civil cases in courts of record, except as herein otherwise provided. Such officers shall be the county sheriff and his duly appointed deputies or any officers or employees of the department of finance, designated to serve such process.

#### Section 22: Reference to Tax

Wherever reference is made in placards or advertisements or in any other publications to this tax, such reference shall be substantially in the following form: "Tax on occupancy of hotel or motel rooms, or short-term rental units," except that in any bill, receipt, statement or other evidence or memorandum of occupancy or rent charge issued or employed by the operator, the words "occupancy tax" will suffice.

#### Section 23: Penalties and Interest

- (a) Any operator failing to file a return or failing to pay or pay over any tax to the County Treasurer within the time required by this Local Law shall be subject to a penalty of five percent of the amount of tax due if such failure is for not more than one month, with an additional one percent for each additional month or fraction thereof during which such failure continues, not exceeding twenty-five percent in the aggregate, plus interest at the rate of one percent of such tax for each month of delay after such return was required to be filed or such tax became due, and regardless of whether such failure was due to a booking service failing to pay over any tax on behalf of an operator within the time required by this Local Law.
- (b) If the County Treasurer determines that such failure or delay was due to reasonable cause and not due to willful neglect, he shall remit all of such penalty and that portion of such interest that exceeds interest at the rate of six percent. The County Treasurer shall promulgate rules and regulations as to what constitutes reasonable cause.
- (c) If the failure to file a return or to pay over any tax to the County Treasurer within the time required by this Local Law is due to fraud, there shall be added to the tax a penalty of fifty percent of the amount of the tax due (in lieu of the penalty provided for in paragraph (a)), plus interest at the rate of one percent of such tax for each month of delay after such return was required to be filed or such tax became due. Such penalties and interest shall be paid and disposed of in the same manner as other revenues from this Local Law. Unpaid penalties and interest may be determined, assessed, collected and enforced in the same manner as the tax imposed by this Local Law.
- (d) Any operator failing to file a return or report required by this Local Law or filing, or causing to be filed, or making or causing to be made, or giving or causing to be given any return, certificate, affidavit, representation, information, testimony or statement required or authorized by this Local Law, which is willfully false, or willfully failing to file a bond required by this Local Law or willfully failing to comply with the provisions of Section 12(c) of this Local Law, or failing to file a registration certificate and such data in connection therewith as the County Treasurer by regulation or otherwise may require, or to display or surrender a certificate of authority as required by this Local Law, or

assigning or transferring such certificate of authority, or willfully failing to charge separately the tax herein imposed or to state such tax separately on any bill, statement, memorandum or receipt issued or employed by him upon which the tax is required to be stated separately as provided in section 10, or willfully failing to collect the tax from a customer, or who shall refer or cause reference to be made to this tax in a form or manner other than that required by this Local Law, or failing to keep any records required by this Local Law, shall, in addition to any other penalties herein or elsewhere prescribed, be guilty of a misdemeanor, punishment for which shall be a fine of not more than one thousand dollars or imprisonment for not more than one year, or both such fine and imprisonment. The penalties provided herein shall not apply to a failure to surrender a certificate of authority which is required to be surrendered where business never commenced.

- (e) The certificate of the County Treasurer to the effect that a tax has not been paid, that a return, bond or registration has not been filed, or that information has not been supplied pursuant to the provisions of this Local Law, shall be presumptive evidence thereof.
- (f) The penalties provided for in this section shall not preclude prosecution pursuant to the penal law with respect to the willful failure of any person to pay over to the county any tax imposed by this Local Law, whenever such person has been required to collect and has collected any such sales tax.

#### Section 24: Returns to be Secret

- (a) Except in accordance with proper judicial order or as otherwise provided by law, it shall be unlawful for the County Treasurer, or any officer or employee of his department, or any person who in any manner may acquire knowledge of the contents of a return or report filed with the County Treasurer pursuant to this Local Law, to divulge or make known in any manner any particulars set forth or disclosed in any such return or report. The County Treasurer shall not be required to produce any returns or reports, or evidence of anything contained in them in any action or proceeding in any court, except on behalf of the County Treasurer in an action or proceeding under the provisions of the tax law or in any other action or proceeding involving the collection of a tax due under this Local Law to which the County or the County Treasurer is a party or a claimant, or on behalf of any party to any action, proceeding or hearing under the provisions of this Local Law, when the returns, reports or facts shown thereby are directly involved in such action, proceeding or hearing, in any of which events the court, or in the case of a hearing, the County Treasurer may require the production of, and may admit into evidence, so much of said returns, reports or of the facts shown thereby, as are pertinent to the action, proceeding or hearing and no more. The County Treasurer may, nevertheless, publish a copy or a summary of any decision rendered after a hearing required by this Local Law. Nothing herein shall be construed to prohibit the delivery to a person who has filed a return or report or his duly authorized representative of a certified copy of any return or report filed in connection with his tax. Nor shall anything herein be construed to prohibit the delivery to a person required to collect the tax under this Local Law or a purchaser, transferee or assignee personally liable under the provisions of Section 18(d) of this Local Law for the tax due from the seller, transferor or assignor, of any return or report filed under this Local Law in connection with such tax, provided, however, that there may be

delivered only so much of said return, report or of the facts shown thereby as are pertinent to a determination of the taxes due or liability owed by such person or purchaser, transferee or assignee and no more, or to prohibit the publication of statistics so classified as to prevent the identification of particular returns or reports and the items thereof, or the inspection by the County Attorney or other legal representatives of the County of the return or report of any person required to collect or pay the tax who shall bring action to review the tax based thereon, or against whom an action or proceeding under this Local Law has been recommended by the County Treasurer or the County Attorney, or has been instituted.

- (b) Returns filed under this Local Law shall be preserved for three years and thereafter until the County Treasurer orders them to be destroyed.
- (c) Any violation of subdivision (a) of this section shall be punishable by a fine not exceeding one thousand dollars, or by imprisonment not exceeding one year, or both, in the discretion of the court, and if the offender be an officer or employee of the county he shall be dismissed from office and be incapable of holding any public office for a period of five years thereafter.

#### Section 25: Notices and Limitations of Time

- (a) 1. Any notice authorized or required under the provisions of this Local Law may be given by mailing the same to the person for whom it is intended in a postpaid envelope addressed to such person at the address given in the last return filed by him pursuant to the provisions of this Local Law, or in any application made by him, or, if no return has been filed or application made, then to such address as may be obtainable, or if a booking service, then such business address provided by it to the County Treasurer. A notice of determination shall be mailed promptly by registered or certified mail. The mailing of such notice shall be presumptive evidence of the receipt of the same by the person or booking service to whom addressed. Any period of time which is determined according to the provisions of this Local Law by the giving of notice shall commence to run from the date of mailing of such notice.
- 2. If any return, claim, statement, notice, application, or other document required to be filed, or any payment required to be made, within a prescribed period or on or before a prescribed date under authority of any provision of this Local Law is, after such period or such date, delivered by United States mail to the County Treasurer or his office, the date of the United States postmark stamped on the envelope shall be deemed to be the date of delivery. This subdivision shall apply only if the postmark date falls within the prescribed period or on or before the prescribed date for the filing of such document, or for making the payment, including any extension granted for such filing or payment, and only if such document or payment was deposited in the mail, postage prepaid, properly addressed to the County Treasurer or his office. If any document is sent by United States registered mail, such registration shall be prima facie evidence that such document was delivered to the County Treasurer or his office. Certified mail may be used in lieu of registered mail under this section. This subdivision shall apply

in the case of postmarks not made by the United States Post Office only if and to the extent provided by regulation of the County Treasurer.

3. When the last day prescribed under authority of this Local Law (including any extension of time) for performing any act falls on Saturday, Sunday or a legal holiday in the state of New York, the performance of such act shall be considered timely if it is performed on the next succeeding day which is not a Saturday, Sunday or a legal holiday.
- (b) The provisions of the Civil Practice Law and Rules or any other law relative to limitations of time for the enforcement of a civil remedy shall not apply to any proceeding or action taken by the county to levy, appraise, assess, determine or enforce the collection of any tax or penalty provided by this Local Law. However, except in the case of a willfully false or fraudulent return with intent to evade the tax, no assessment of additional tax shall be made after the expiration of more than three years from the date of the filing of a return; provided, however, that where no return has been filed as provided by law the tax may be assessed at any time.
- (c) Where, before the expiration of the period prescribed herein for the assessment of an additional tax, a taxpayer has consented in writing that such period be extended, the amount of such additional tax due may be determined at any time within such extended period. The period so extended may be further extended by subsequent consents in writing made before the expiration of the extended period.

#### Section 26: Severability

If any clause, sentence, paragraph, subdivision, section, or part of this law shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

#### Section 27: Supersession of Other Local Laws and Resolutions

All local laws and resolutions of the Board of Legislators of Jefferson County, to the extent that the same are inconsistent with this local law, are hereby superceded by this local law.

#### Section 28: Effective Date

This Local Law shall take effect upon its filing in the Office of the Secretary of State as provided in Section 27 of the Municipal Home Rule Law.

Chairman Johnson entertained a motion to take the Local Law Intro No 4 of 2025 off the table. Such motion was made by Legislator Jareo seconded by Legislator Grant and unanimously carried. There being no debate, all members present voted aye on the local law and it became Local Law No. 5 of 2025.

**Authorizing the Vacating of Judgment of Foreclosure for Owners of Certain  
Parcels of Real Property and Discontinuance of Foreclosure Proceeding**

By Legislator: Frances A. Calarco

Whereas, pursuant to Section 1.6 of the Administrative Regulations for the Sale of Real Property Acquired by the County Pursuant to Real Property Tax Foreclosure Proceedings, certain owners of foreclosed properties have tendered offers to re-purchase County's right of foreclosure obtained in certain Tax Foreclosure proceedings, by depositing in trust with the County funds in an amount equal to all the tax, penalties, and interest, together with the County's established administrative fee, and

Whereas, the said owners and the amounts deposited are set forth in Exhibit "A" which is hereby incorporated herein, and made a part hereof.

Now, Therefore, Be it Resolved, that Pursuant to Section 1.6 of the Administrative Regulations for the Sale of Real Property Acquired by the County Pursuant to Real Property Tax Foreclosure Proceedings, the Board of Legislators does hereby approve of the re-purchase of the County's right of foreclosure to those individuals set forth in Exhibit "A", in considerations of the amounts paid by such individuals as shown on said Exhibit, and be it further

Resolved, That the County Attorney is hereby authorized to file with the Court a motion seeking an Order to vacate the Judgment of Foreclosure, discontinuing the *in rem* tax foreclosure action and cancelling the Notice of Pendency of such action in regard to the respective parcel(s) of property.

Seconded by Legislator: Daniel R. McBride

**EXHIBIT A**

**Jefferson County Delinquent Tax Buybacks - As of 06/04/25**

TOWN	PARCEL #	NAME	TAXES PAID
Adams	113.00-3-25	Sally Smith(Formerly Brian & Danielle VanDusen)	\$8,807.41
Adams	113.00-3-26.1	Sally Smith(Formerly Brian & Danielle VanDusen)	\$1,954.74
Adams	112.36-3-25	Joann Adsit	\$15,221.43
Adams	99.13-2-15	Madonna A. Guzzardo	\$6,714.53
Alexandria	8.18-3-43	Dominique Cappuccetti	\$21,036.18
Antwerp	17.06-1-22	Kevin Tharrett	\$4,170.28
Antwerp	36.40-2-10	Heather Dickson	\$24,392.80
Antwerp	24.00-1-21	Danny A. Nguyen	\$171.15
Brownville	71.12-2-22	Shawn Goodenough	\$5,711.92
Brownville	73.72-1-39	Jami Schuerfeld	\$167.93

Clayton	20.18-1-14.5	Christopher Bove(Formerly Yopez & Sons Holding LLC)	\$26,659.56
Ellisburg	124.00-1-48.2	Timothy & Joshua Greer	\$5,494.91
Ellisburg	118.19-2-42	Albert & Kenneth Stevens	\$6,457.88
Henderson	105.00-1-57.2	Jeffrey Charles & Susan L. Gregory	\$1,371.44
Henderson	98.00-1-7.1	Donald K. Warner	\$11,206.43
Henderson	98.00-1-7.2	Donald K. Warner	\$5,729.94
Hounsfield	89.21-1-27	Sara J. Segovis	\$17,204.76
Leray	55.00-1-1.5	Christopher and Brian Palmer	\$1,878.03
Leray	64.20-1-31	Thirty One Development LLC	\$17,679.38
Leray	74.12-1-63.1	Timothy T. Gonseth	\$8,229.74
Lyme	60.08-1-4.5	Roy Kingery	\$7,169.88
Orleans	13.13-2-20	David J. Allen	\$35,769.36
Orleans	32.15-1-5	Gary L. Phelps Jr	\$9,707.76
Philadelphia	46.00-1-7.4	Brad Payne & Jamie Bishop	\$3,527.74
Philadelphia	46.23-1-8	Judith M. Dahl Estate	\$6,821.66
Rodman	109.00-1-27	Joseph R. Beach II	\$1,212.94
Rutland	75.16-1-15	Lindsey Jordal	\$11,829.14
Theresa	23.79-1-48.1	Amanda Nicole Burnett(Wood)	\$10,970.00
Theresa	34.00-2-7	Edward Lawton II	\$9,196.50
Theresa	45.00-2-14	Brian Palmer	\$14,949.08
Theresa	45.11-1-15	George Rollinson	\$2,758.21
Theresa	33.00-2-19.31	Eugene J. & Marciele P. Cappuccetti Estates	\$6,466.00
Theresa	33.00-2-19.1	Eugene J. & Marciele P. Cappuccetti Estates	\$9,171.42
Theresa	23.12-1-28	Frederick M. Bachner Jr.	\$742.58
Watertown	83.11-1-27	Keri S. Endres(Mcardell) & Michael Mcardell	\$11,025.91
Wilna	78.17-1-45	Robert H. & Melody Wood	\$6,774.63
Wilna	86.41-3-54	Travis B. Barkley	\$107.62
Wilna	86.41-3-53	Travis B. Barkley	\$910.34
Wilna	86.41-3-55	Travis B. Barkley	\$1,521.28
Worth	121.00-1-53	Joseph J. Parker	\$3,202.01
TOTAL			\$344,094.50

All members present voted aye.

### **Resolution No. 163**

#### **Authorizing the Refund of Taxes Paid by Northern NY Mfg Homes, LLC Due to Assessment Roll Clerical Error**

By Legislator: Frances A. Calarco

Whereas, Pursuant to Article 5 of the Real Property Tax Law Northern NY Mfg Homes, LLC is entitled to obtain correction of the assessment roll for property in the Town of Pamela (Tax Map Parcel No. 74.18-1-22.2) pursuant to Real Property Tax Law §556, and

Whereas, A clerical error occurred on the assessment roll in that the assessed value of the property incorrectly included a structure located on an adjoining parcel, and

Whereas, The taxpayer made payment for the 2023, 2024 and 2025 Town and County tax bill based on the incorrect higher assessment, and

Whereas, The County Director of the Office of Real Property Tax Services has approved the Application for Refund or Credit of Real Property Taxes, with proposed assessed values as follows:

Year	Original Assessment	Reduced Assessment	Refund
2023	\$200,000	\$155,000	\$606.29
2024	\$453,000	\$273,000	\$1105.40
2025	\$453,000	\$273,000	\$1096.59

Whereas, The Refund due from the County of Jefferson is \$2,808.28.

Whereas, The amount of the refund exceeds the authorization of the County Auditor and Treasurer to pay refunds of up to \$2,500.00 without the approval of the Board of Legislators.

Now, Therefore, Be It Resolved, That the County Treasurer is hereby authorized and directed to make the appropriate refund (\$2,808.28) and to charge back the taxing jurisdictions in accordance with Real Property Tax Law §726.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

#### **Resolution No. 164**

#### **Concurring in Settlement of Tax Certiorari Proceedings and Authorizing Refund of Taxes in Connection Therewith to Community National Bank Association**

By Legislator: Steel E. Potter

Whereas, Pursuant to Article 7 of the Real Property Tax Law, Community National Bank Association, commenced court proceedings to obtain reductions of the assessed valuation of property in the City of Watertown, and

Whereas, The City of Watertown reached a settlement of the proceedings with regard the following tax map parcels, with proposed assessed values as follows:

Parcel No. 10-06-126.000; 216 Washington Street, City of Watertown

<u>Year</u>	<u>Original Assessment</u>	<u>Reduced Assessment</u>	<u>Refund</u>
-------------	----------------------------	---------------------------	---------------



2023	\$1,550,000	\$1,224,250	\$ 2403.23
2024	\$1,550,000	\$1,180,000	\$ 2698.07

Whereas, The amount of the refund exceeds the authorization of the County Auditor and Treasurer to pay refunds of up to \$2,500.00 without the approval of the Board of Legislators.

Now, Therefore, Be It Resolved, That Jefferson County concurs in the settlements as outlined herein above, and be it further

Resolved, That the County Treasurer is hereby authorized and directed to make appropriate refund as set forth below and to charge back the taxing jurisdiction in accordance with the settlement and Real Property Tax Law §727.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

### **Resolution No. 165**

#### **Concurring in Settlement of Tax Certiorari Proceedings and Authorizing Refund of Taxes in Connection Therewith to Americu Credit Union**

By Legislator: Steel E. Potter

Whereas, Pursuant to Article 7 of the Real Property Tax Law, Americu Credit Union, commenced court proceedings to obtain reductions of the assessed valuation of property in the City of Watertown, and

Whereas, The City of Watertown reached a settlement of the proceedings with regard the following tax map parcels, with proposed assessed values as follows:

Parcel No. 9-11-136.100; 871 Arsenal Street, City of Watertown

<u>Year</u>	<u>Original Assessment</u>	<u>Reduced Assessment</u>	<u>Refund</u>
2023	\$909,500	\$747,000	\$ 1198.85
2024	\$909,500	\$720,000	\$ 1381.85

Whereas, The amount of the refund exceeds the authorization of the County Auditor and Treasurer to pay refunds of up to \$2,500.00 without the approval of the Board of Legislators.

Now, Therefore, Be It Resolved, That Jefferson County concurs in the settlements as outlined herein above, and be it further

Resolved, That the County Treasurer is hereby authorized and directed to make appropriate refund as set forth below and to charge back the taxing jurisdiction in accordance with the settlement and Real Property Tax Law §727.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

### **Resolution No. 166**

#### **Setting and Reporting Standard Work Day Hours to the New York State and Local Employees' Retirement System for Certain Elected Officials**

By Legislator: Robert W. Cantwell, III

Be It Resolved, That the County of Jefferson/10022 10 hereby establishes the following as the standard work days for these titles and will report the officials to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by this official to the Clerk of this body:

#### **ELECTED OFFICIALS**

<b>Title</b>	<b>Standard Work Day (Hrs/day) Min. 6 hrs Max 8 hrs</b>	<b>Name</b>	<b>Social Security Number (Last 4 digits)</b>	<b>NYSLRS ID</b>	<b>Tier 1 (Check only if member is in Tier 1)</b>	<b>Current Term Begin &amp; End Dates (mm/dd/yy-mm/dd/yy)</b>	<b>Record of Activites Result</b>	<b>Not submitted (Check only if official did not submit their Record of Activities)</b>
<b>Elected Officials</b>								
County Legislator	7 hrs	Robert D. Ferris				01/01/2024-12/31/2025	3.189	
County Legislator	7 hrs	James A. Nabywaniec				01/01/2-24-12/31/2025	5.05	
County Legislator	7 hrs	Philip N. Reed, Sr.				01/01/2024-12/31/2025	5.91	
County Legislator	7 hrs	Patrick R. Jareo				01/01/2024-12/31/2025	4.352	
County Legislator	7 hrs	Tina M. Bartlett-Bearup				01/01/2024-12/31/2025	1.11	

Seconded by Legislator: Steel E. Potter

All members present voted aye.

**Resolution No. 166**

**Authorizing Settlement of Claim Relative to  
Damage to Motor Vehicle Owned by Leslie Baker**

By Legislator: Francis A.Calarco

Whereas, On or about January 24, 2025, a motor vehicle owned and operated by Leslie Baker, i.e., 2021 Ford F-350, was allegedly damaged at the Jefferson County Transfer Station by a front-end loader owned by Jefferson County and operated by a Jefferson County employee, and

Whereas, On or about February 19, 2025, Leslie Baker duly served a Notice of Claim upon Jefferson County, alleging damages to his motor vehicle as aforesaid, and

Whereas, The Jefferson County Insurance Director caused there to be an investigation of the accident, to include interviews and review of video footage of the accident, and also retaining the services of an independent adjuster to assess the costs of repair to said motor vehicle, and

Whereas, After investigation of the accident, to include receipt of the findings of the independent adjuster, the Jefferson County Insurance Director has recommended that the claim be settled in the total amount of \$20,142.84, and which sum is comprised of \$19,302.84 for the cost of repairs to said motor vehicle, and \$840.00 for the cost of a rental vehicle for the period of time in which said motor vehicle was unavailable due to the repairs being made to it, and

Whereas, Pursuant to Local Law No. 5 of 1986, a settlement or compromise of a claim in the amount of \$10,000.00 or greater requires the prior approval of the Board of Legislators.

Now, Therefore, Be It Resolved, The Board of Legislators does hereby agree to a settlement of the matter herein; and the sum of Twenty Thousand, One Hundred Forty two and 84/100 Dollars (\$20,142.84) be and hereby is appropriated from Account: 01193000 04600, Judgments and Claims, for purposes of settling the referenced claim against the County of Jefferson; and the County Attorney is hereby authorized to tender that sum to Leslie Baker upon receipt of a Release of all claims in a form acceptable to the County Attorney, and be it further

Resolved, That a budget amendment is needed for there to be adequate funding in the account through year end, and be it further

Resolved, that the 2025 County Budget is amended as follows:

**Increase:**

01193000 04600	Judgments & Claims	\$10,000
----------------	--------------------	----------

**Decrease:**

01199000 04963	Contingent Account	\$10,000
----------------	--------------------	----------

Seconded by Legislator: Steel E. Potter

All members present voted aye.

**Resolution No. 168**

**Adopting the 2025-2026 Jefferson Community College Budget**

By Legislator: Philip N. Reed, Sr.

Whereas, Pursuant to Section 357 of the County Law, the Finance and Rules Committee of this Board has reviewed the requested 2025-2026 Jefferson Community College Budget.

Now, Therefore, Be It Resolved, That pursuant to Section 360 of the County Law, said Budget be and is hereby adopted as the Budget of Jefferson Community College for College Fiscal Year 2025-2026, and be it further

Resolved, In accordance with the 2025-2026 Jefferson Community College Budget, the County of Jefferson will provide a Sponsor Contribution in the amount of \$5,695,951 and thereby approving a total operating expenditure for the JCC Budget of \$30,577,144.

Resolved, That this resolution shall take effect September 1, 2025.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

**Resolution No. 169**

**Appropriation for the Conduct of Jefferson Community College  
for Fiscal Year 2025-2026**

By Legislator: Daniel R. McBride

Whereas, This Board, by Resolution No. 168 of 2025 adopted a budget for Jefferson Community College for Fiscal Year 2025-2026.

Now, Therefore, Be It Resolved, That pursuant to Section 360 of County Law, the several amounts specified in such budget are hereby appropriated for the objects and purposes specified, and be it further

Resolved, That this resolution shall take effect September 1, 2025.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

**Resolution No. 170**

**Authorizing Employment Agreement with Jefferson County  
Civil Service Employees Association Local 1000, AFSCME, AFL-CIO**

By Legislator: Steel E. Potter

Whereas, The attached employment agreement between the County of Jefferson and the Jefferson Local of the Civil Service Employees Association for the period of January 1, 2025 through December 31, 2027 has been reached through collective bargaining in accordance with Civil Service Law.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement in the form hereto attached, with the Jefferson Local of the Civil Service Employees Association, and be it further

Resolved, That, pursuant to Section 450 of the County Law, the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County.

Seconded by Legislator: Robert D. Ferris

\*\*Agreement referenced in this resolution will be filed with the minutes as an attachment.

All members present voted aye.

**Resolution No. 171**

**Authorizing an Agreement for a Pilot Program with Clear Ballot Group for  
Board of Elections**

By Legislator: Frances A. Calarco

Whereas, By Resolution 46 of 2024, Jefferson County authorized an Agreement with Clear Ballot Group to provide voting machines and support services for the period of January 1, 2024 through December 31, 2028, and

Whereas, Clear Ballot Group has provided the Jefferson County Board of Elections with information concerning a pilot program for on-demand ballot printing at no cost to the County, and

Whereas, Jefferson County's Elections Commissioners and staff have reviewed all parameters of the program and recommend it's approval.

Now, Therefore Be It Resolved, That Jefferson County enter into an agreement with Clear Ballot Group for On-Demand Ballot Pilot and support services for the period April 4, 2025 through July 1, 2025 at no cost, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreement subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

#### **Resolution No. 172**

#### **Authorizing an Agreement with the New York State Department of Labor for State-Level Training and Supportive Services Funding Grant Under the Workforce Innovation and Opportunity Act (WIOA) and Amending the 2025 County Budget in Relation Thereto**

By Legislator: Steel E. Potter

Whereas, the New York State Department of Labor (NYSDOL), acting as the pass-through entity for federal Workforce Innovation and Opportunity Act (WIOA) funds, has issued Program Guidance Letter #24-01.1 and Technical Advisory #18-06.4 detailing the availability of additional State-Level Training and Supportive Services Funding for eligible Local Workforce Development Boards (LWDBs), and

Whereas, The Jefferson-Lewis Local Workforce Development Area has met the necessary programmatic criteria for Adult, Dislocated Worker, and Youth programs under WIOA Titles I and III and has requested such funds, and

Whereas, NYSDOL has approved an award of \$125,000.00 in State-Level Training and Supportive Services Funding (RR Program Incentive), to be used solely for allowable training and supportive service expenditures, as defined by WIOA and NYSDOL guidelines, for the period July 1, 2024, through June 30, 2026, and

Whereas, The Funding will be appropriated to supplement existing training programs for adults, dislocated workers, and youth.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with the New York State Department of Labor for the aforementioned terms, and any other documents as necessary to implement and fulfill the funding requirements, on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, that the Chairman of the Board of Legislators is hereby authorized to execute any and all future agreements, modifications, renewals, certifications, and documentation necessary to secure and administer funding under State-Level Training and Supportive Services Funding (RR Program Incentive), provided such actions are consistent with the intent of this resolution, subject to the availability of funding, and subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is amended as follows:

**Increase:**

Revenue		
25634000 94616	Fed Aid Job Training	\$ 125,000
Expenditure		
25634000 046132	Clients Training	\$ 125,000

Seconded by Legislator: Philip N. Reed, Sr.

Roll Call Vote:

Ayes: Ferris, Calarco, Nabywaniec, Cantwell, Bartlett-Bearup, Freeman, Boullo, Jareo, Potter, Montigelli, Grant, McBride, Johnson

Absent: Reed, Doldo

Resolution passed.

**Resolution No. 173**

**Authorizing an Agreement with The Development Authority of the North County for Engineering and Technical Assistance**

By Legislator: Daniel R. McBride

Whereas, Jefferson County is actively engaged in redevelopment efforts across the County, including the former Abbass Foods Warehouse and Deferiet Paper Mill sites, and

Whereas, The Development Authority of the North Country (DANC) has previously and is actively providing services for such projects, and

Whereas, The County desires to continue receiving technical assistance from the Authority to support various redevelopment initiatives involving certain vacant properties, and

Whereas, The proposed agreement establishes the terms under which the Authority will provide as-needed engineering technical services, including but not limited to hazardous materials review, project budgeting, and project oversight, under the direction of County staff, and

Whereas, Compensation for services will be provided based on established hourly rates, not to exceed \$10,000, subject to periodic updates per fiscal year.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with Development Authority of the North Country for the aforementioned scope, for an annual amount not to exceed \$10,000, subject to mutual termination with 30 days' notice, and subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

#### **Resolution No. 174**

#### **Amending an Agreement with the Federal Aviation Administration and New York State Department of Transportation in Relation to Airport Aircraft Rescue Fire Fighting Equipment**

By Legislator: Robert D. Ferris

Whereas, By Resolution No. 309 of 2023, the Board of Legislators authorized agreements with the Federal Aviation Administration (FAA), New York State Department of Transportation (NYSDOT), and McFarland Johnson in relation to the acquisition of Airport Aircraft Rescue Fire Fighting Equipment, issued a State Environmental Quality Review Determination, and amended the 2023 County Budget and Capital Plan accordingly, and



Whereas, Bids awarded under Resolution No. 233 of 2024 came in lower than anticipated and no further equipment or purchases are necessary, and

Whereas, A budget amendment is now necessary to reflect actual costs, and

Whereas, Grant funds were finalized in the amount of \$249,048 from the FAA and \$13,836 from NYSDOT, reducing the local share required to \$13,836.

Now, Therefore, Be It Resolved, Jefferson County enter into amended agreements with the FAA to accept said grant funds for \$249,048 and with NYSDOT to accept said grant funds for \$13,836, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreements, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

**Decrease:**

Revenue		
20900600 94589	Federal Aid – Airport Capital Projects	\$317,952
20900600 93589	Airport State Aid – DOT	17,664
Expenditure		
20561000 02092	ARFF Equipment	\$353,280

**Increase:**

20561000 02001	Airport Facility	\$ 17,664
----------------	------------------	-----------

and be it further

Resolved, that the six-year capital plan is amended accordingly.

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: McBride, Grant, Bartlett-Bearup, Freeman, Montigelli, Ferris, Jareo, Potter, Calarco, Boullo, Cantwell, Nabywaniec, Johnson

Absent: Doldo, Reed,

Resolution passed.

**Resolution No. 175**

**Amending the 2025 County Budget to Recognize Insurance Recovery and Allocating  
Same in the Fire and Emergency Management Budget**

By Legislator: Robert D. Ferris

Whereas, The Fire and Emergency Management received an insurance check in May 2025 in the amount of \$1,282.26 for damage to a department vehicle and has requested that the settlement be used to supplement the external fleet line for repairs.

Now, Therefore, Be It Resolved, that the 2025 County Budget is amended as follows:

**Increase:**

Revenue		
01341000 92680	Insurance Recovery	\$1,282.26

Expenditure		
01341000 043102	External Fleet Expense	\$1,282.26

Seconded by Legislator: Daniel R. McBride

Roll Call Vote

Ayes: McBride, Jareo, Calarco, Freeman, Montigelli, Nabywaniec, Potter, Ferris,  
Boulio, Cantwell, Bartlett-Bearup, Grant, Johnson

Absent: Doldo, Reed

Resolution passed.

**Resolution No. 176**

**Reappropriating Funds in the 2025 County Budget in Relation to FY 2021  
State Homeland Security Program (SHSP) Grant Thereto**

By Legislator: Steel E. Potter

Whereas, By Resolution No. 199 of 2021, the Board of Legislators accepted and authorized entering into a contract with the New York State Division of Homeland Security and Emergency Services for the FY 2021 State Homeland Security Program (SHSP) grant (contract # 835910), and

Whereas, By Resolution Nos. 70 of 2022, 41 of 2023, 52 of 2024, and 43 of 2025, the Board of Legislators authorized the reappropriation of unused funds from said grant, and

Whereas, Additional reappropriation is needed to fulfill the obligations and objectives of the FY 2021 SHSP contract and to utilize the appropriate account line from the Jefferson County Chart of Accounts.

Now, Therefore, Be It Resolved, that the 2025 County Budget is hereby amended as follows:

**Decrease:**

Expenditure		
01341400 04114	Equipment Maintenance	\$3,400.00
01341400 04111	Trackable Items	6,507.89

**Increase:**

Expenditure		
01341400 02302	Radios	\$9,907.89

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

**Resolution No. 177**

**Authorizing the Implementation and Funding of 100% of the Costs of a Transportation Project (Replacement of Oxbow-Rossie Road over Vrooman Creek), of Which May Be Eligible for Federal-Aid and/or State-Aid or Reimbursement from Bridge NY Funds, Appropriating Funds Therefor and Amending the 2025 County Budget and Capital Plan**

By Legislator: Philip N. Reed, Sr.

Whereas, A Project for the Replacement of Oxbow-Rossie Road over Vrooman Creek, PIN 775403 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds, and

Whereas, The County of Jefferson will design, let and construct the Project, and

Whereas, The County of Jefferson desires to advance the project by making a commitment of 100% of the costs of the work for the Project or portions thereof, and

Whereas, By Resolution Nos. 144 and 192 of 2022, and 250 of 2024, the County of Jefferson advanced the Project by making a commitment of 100% of the federal cost of the Preliminary Design and Right of Way Incidentals of the Project.

Now, Therefore, Be It Resolved, That the duly convened Jefferson County Board of Legislators does hereby approve the Project, and authorizes the County of Jefferson to pay 100% of the cost construction and construction inspection work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds, and be it further

Resolved, That the sum of \$1,499,225 is hereby appropriated from Account 20511300 02838 in the 2025 County Budget, and made available to cover the cost of participation in the above phases of the Project, and be it further

Resolved, That the Jefferson County Board of Legislators hereby agrees that the County of Jefferson shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid or NY Bridge funding awarded to the County of Jefferson, and be it further

Resolved, That in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene as soon possible to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Jefferson County Board of Legislators hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute on behalf of the County of Jefferson all necessary Agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation, subject to the approval of the County Attorney as to form and substance, in connection with the advancement or approval of the Project and providing for the administration of the Project and County of Jefferson's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Projects costs and all Projects costs within appropriations therefore that are not so eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements on behalf of the County as necessary to advance and complete the Project, including

any construction agreements, within the funds appropriated for the Project, subject to review of the County Attorney as to form and content, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase:**

Revenue		
20900600 94592	Federal Aid Bridges	\$ 1,424,264
Fund Balance		
05000000 30599	Appropriated Fund Balance	\$ 74,961
Transfers		
05995000 09007	Transfer to Capital Bridges	\$ 74,961
20900600 950315	Interfund Transfer Roads	74,961
Expenditure		
20511300 02838	C37 Oxbow-Rossie (CR25)/Vrooman	\$ 1,499,225

and be it further

Resolved, That the six-year Capital Plan is amended accordingly.

Seconded by Legislator: Daniel R. McBride

Roll Call Vote

Ayes: Jareo, Grant, Freeman, Ferris, McBride, Boullo, Montigelli, Calarco, Cantwell, Potter, Bartlett-Bearup, Nabywaniec, Johnson

Absent: Doldo, Reed

Resolution passed.

**Resolution No. 178**

**Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State “Marchiselli” Program Aid Eligible Costs of a Transportation Federal-Aid Project (Oxbow-Rossie Road over Vrooman Creek) and Appropriating Funds Therefor and Amending the 2025 County Budget and Capital Plan**

By Legislator: Robert D. Ferris

Whereas, A Project for the replacement of Oxbow-Rossie Road over Vrooman Creek, PIN 775403 (the “Project”) is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% federal funds and 20% non-federal funds, and

Whereas, By Resolution Nos. 144 and 192 of 2022, and 250 of 2024, the County of Jefferson advanced the Project by making a commitment of 100% of the federal cost of the Preliminary Design and Right of Way Incidentals of the Project, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the non-federal share of the cost of Construction of the Project, and

Now, Therefore, Be It Resolved, That the duly convened Jefferson County Board of Legislators does hereby approve the Project, and authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Construction and Construction Inspection of the Project, and be it further

Resolved, That the sum of \$1,210,000 is hereby appropriated in the 2025 County Budget, and made available to cover the cost of participation in the above phase of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications, or reimbursement requests for Federal Aid, State Aid, and/or Marchiselli Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with New York State Department of Transportation in connection with the advancement or approval of the Project and the municipality’s first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not so, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements on behalf of the County as necessary to advance and complete the Project, including any construction agreements, within the funds appropriated for the Project, subject to review of the County Attorney as to form and content, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase:**

Revenue

20900600 94592	Federal Aid Bridges	\$ 968,000
20900600 93592	State Aid Bridges	181,500

Fund Balance

05000000 30599	Appropriated Fund Balance	\$ 60,500
----------------	---------------------------	-----------

Transfers

05995000 09007	Transfer to Capital Bridges	\$ 60,500
20900600 950315	Interfund Transfer Roads	60,500

Expenditure

20511300 02838	C37 Oxbow-Rossie (CR25)/Vrooman	\$1,210,000
----------------	---------------------------------	-------------

and be it further

Resolved, That the six-year Capital Plan is amended accordingly.

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: Ferris, Montigelli, Cantwell, Boullo, Freeman, Jareo, McBride, Nabywaniec, Potter, Grant, Calarco, Bartlett-Bearup, Johnson

Absent: Doldo, Reed,

Resolution passed.

**Resolution No. 179**

**Authorizing the Implementation and Funding of 100% of the Costs of a Transportation Project (Replacement of Weaver Road over Skinner Creek), of Which May Be Eligible for Federal-Aid and/or State-Aid or Reimbursement from Bridge NY Funds, Appropriating Funds Therefor and Amending the 2025 County Budget and Capital Plan**

By Legislator: Daniel R. McBride

Whereas, A Project for the Replacement of Weaver Road over Skinner Creek, PIN 775404 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds, and

Whereas, The County of Jefferson will design, let and construct the Project, and

Whereas, The County of Jefferson desires to advance the project by making a commitment of 100% of the costs of the work for the Project or portions thereof, and

Whereas, By Resolution Nos. 143 and 193 of 2022 and 249 of 2024, the County of Jefferson advanced the Project by making a commitment of 100% of the federal cost of the Preliminary Design and Right of Way Incidentals of the Project.

Now, Therefore, Be It Resolved, That the duly convened Jefferson County Board of Legislators does hereby approve the Project, and authorizes the County of Jefferson to pay 100% of the cost construction and construction inspection work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds, and be it further

Resolved, That the sum of \$1,971,351 is hereby appropriated from Account 20511300 02855 in the 2025 County Budget, and made available to cover the cost of participation in the above phases of the Project, and be it further

Resolved, That the Jefferson County Board of Legislators hereby agrees that the County of Jefferson shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid or NY Bridge funding awarded to the County of Jefferson, and be it further

Resolved, That in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene as soon possible to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Jefferson County Board of Legislators hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and be it further



Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute on behalf of the County of Jefferson all necessary Agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation, subject to the approval of the County Attorney as to form and substance, in connection with the advancement or approval of the Project and providing for the administration of the Project and County of Jefferson's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Projects costs and all Projects costs within appropriations therefore that are not so eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements on behalf of the County as necessary to advance and complete the Project, including any construction agreements, within the funds appropriated for the Project, subject to review of the County Attorney as to form and content, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase:**

Revenue		
20900600 94592	Federal Aid Bridges	\$ 306,850
Fund Balance		
05000000 30599	Appropriated Fund Balance	\$ 16,150
Transfers		
05995000 09007	Transfer to Capital Bridges	\$ 16,150
20900600 950315	Interfund Transfer Roads	16,150
Expenditure		
20511300 02855	H02 Weaver Road/Skinner Creek	\$ 323,000

and be it further

Resolved, That the six-year Capital Plan is amended accordingly.

Seconded by Legislator: Steel. E Potter

Roll Call Vote

Ayes: Ferris, Bartlett-Bearup, Montigelli, Cantwell, Nabywaniec, Jareo, Freeman,  
Calarco, Boullo, Grant, Potter, McBride, Johnson

Absent: Doldo, Reed

Resolution passed.

**Resolution No. 180**

**Amending the 2025 County Budget to Replace Heavy Equipment for  
Recycling & Waste Management**

By Legislator: Christopher S. Boullo

Whereas, The Recycling and Waste Management Department utilizes an excavator essential to daily facility operations, and

Whereas, The current excavator has reached the end of its serviceable life and now requires extensive repairs that are not economically prudent given its age and condition, and

Whereas, A cost-benefit analysis has determined that investing in a new excavator is a more prudent and operationally sound decision than pursuing major repairs.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase:**

Fund Balance		
15000000 30599	Appropriated Fund Balance	\$150,000
Expenditure		
15816000 02464	Track Hoe	\$150,000

Seconded by Legislator: Philip N. Reed, Sr.

Roll Call Vote

Ayes: Boullo, Freeman, Bartlett-Bearup, Montigelli, McBride, Potter, Cantwell, Grant,  
Ferris, Nabywaniec, Calarco, Jareo, Johnson

Absent: Reed, Doldo

Resolution passed.

**Resolution No. 181**

**Recognizing NYS Division of Criminal Justice Services Gun Involved Violence Elimination (GIVE) FY 2024-2025 Grant Award Relative to the Sheriff's Office and Amending the 2025 County Budget in Relation Thereto**

By Legislator: Christopher S. Boulio

Whereas, The Jefferson County Sheriff's Office has been awarded a NYS Division of Criminal Justice Services Gun Involved Violence Elimination (GIVE) FY 2024-2025 Grant in the amount of \$45,000, and

Whereas, The GIVE initiative provides for preventative and enforcement strategies to focus efforts on hot-spot policing, deterrence through community outreach and resource alignment, and specialized training, and

Whereas, Said grant will be used for Sheriff's overtime costs, community engagements and specialized training.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, subject to the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with NYS Division of Criminal Justice Services relative to the Gun Involved Violence Elimination (GIVE) Grant, per Purchasing Policy 4.01 – Policy, Control and Quotations, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase:**

Revenue

01311000 93389

State Aid- Other Public Safety

\$45,000

Expenditure

01311000 01300	Overtime	\$40,000
01311000 04313	Travel	2,500
01311000 04613	Training	2,500

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: Potter, Calarco, Ferris, Monigelli, Nabywaniec, Jareo, Freeman, Boulio, Cantwell, Bartlett-Bearup, Grant, McBride, Johnson

Absent: Reed, Doldo

Resolution passed.

### **Resolution No. 182**

#### **Reappropriating NYS Division of Criminal Justice Services FY 2024-2025 Law Enforcement Technology (LETECH) Program Grant Relative to the Sheriff's Office and Amending the 2025 County Budget in Relation Thereto**

By Legislator: Christopher S. Boulio

Whereas, By Resolution No. 205 of 2024, the Board of Legislators recognized a NYS Division of Criminal Justice Services FY 2024-2025 Law Enforcement Technology (LETECH) Program Grant for the Sheriff's Office, and

Whereas, There remain unexpended grant funds to be reappropriated for the acquisition of patrol laptops in 2025.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

#### **Increase:**

Revenue		
01311000 93389	St Aid Other Public Safety	\$10,333.03

Expenditure		
01311000 04111	Trackable Durable Expendables	\$10,333.03

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: McBride, Freeman, Nabywaniec, Jareo, Grant, Potter, Montigelli, Boulio, Cantwell, Calarco, Bartlett-Bearup, Ferris, Johnson

Absent: Doldo, Reed

Resolution passed.

### **Resolution No. 183**

#### **Reclassifying a Position of Secretary to Paralegal in the Sheriff's Office**

By Legislator: Robert D. Ferris

Whereas, The Jefferson County Sheriff's Office has experienced a substantial increase in the volume and complexity of Freedom of Information Law (FOIL) requests over the past several years, and

Whereas, A significant portion of these requests now pertain to the release of body-worn camera footage, which requires time-intensive review and redaction to protect privacy rights and comply with legal mandates, and

Whereas, Recent criminal justice reform initiatives in New York State, including the expansion of public access to law enforcement records and transparency standards, have further increased the obligations on local law enforcement agencies to respond promptly and comprehensively to FOIL requests, and

Whereas, The legal review and processing of FOIL requests, especially those involving sensitive audio/video footage, demand specific legal and procedural expertise to ensure compliance with applicable statutes, and

Whereas, The reclassification of a Secretary position to a dedicated Paralegal position will significantly enhance the office's ability to process FOIL requests efficiently and lawfully, improve response times, reduce liability exposure, and ensure that all video and documentary evidence is properly reviewed and redacted in accordance with applicable law, and

Whereas, Sufficient funds are available due to vacancies within the Sheriff's Office Budget to accommodate a position reclassification for Position No. 3150067 from Secretary to Paralegal to better meet the demands of the FOIL request process.

Now, Therefore, Be It Resolved, that the Board of Legislators concurs with the recommendation to reclassify Position No. 3150067 in the Sheriff's Office Budget from a Secretary to Paralegal.

Seconded by Legislator: Christopher S. Boulio

All members present voted aye.

**Resolution No. 184**

**Reappropriating Funds from Various Unspent Homeland Security Grants Relative to the Sheriff's Office and Amending the 2025 County Budget in Relation Thereto**

By Legislator: Christopher S. Boulio

Whereas, By Resolution Nos. 180 of 2023 and 327 of 2023, the Board of Legislators recognized FY 2022 and FY 2023 Operation Stonegarden Program grants respectively, and

Whereas, By Resolution Nos. 50 and 326 of 2023, the Board recognized FY 2022 and FY 2023 Law Enforcement Terrorism Prevention Program (LETPP) grant, and

Whereas, By Resolution No. 94 of 2024, the Board re-appropriated remaining unspent funds from Operation Stonegarden and LETPP grants, and

Whereas, There remain unspent amounts in the FY 2022 and FY 2023 Operation Stonegarden and FY 2022 and FY 2023 LETPP grants to be reappropriated and placed in the appropriate expenditure lines for 2025.

Now, Therefore, Be It Resolved, That these funds shall be prohibited from being utilized for the acquisition or deployment of license plate readers, and be it further

Resolved, That the 2025 County Budget is amended as follows:

**Increase:**

Revenue

01311000 943201	Federal Homeland Security- Sheriff	\$181,088.88
-----------------	------------------------------------	--------------

Expenditure

01311400 01300	Overtime	\$ 46,100.00
01311400 02100	Computer Equipment	40,000.00
01311400 04111	Trackable Durable Expendables	16,596.98
01311400 04114	Maintenance/Subscriptions	38,410.00
01311400 04115	Telephone	4,400.00
01311400 04118	Computer Hardware	5,000.00

01311400 04119	Computer Software	5,000.00
01311400 043101	Internal Fleet Expense	2,260.11
01311400 04311	Gasoline and Oil	1,129.89
01311400 04514	Uniforms & Clothing	8,000.00
01311400 04585	Operating Supplies	800.00
01311400 08010	State Retirement	6,359.81
01311400 08030	Social Security	5,324.62
01311400 08040	Workers Compensation	1,707.47

Seconded by Legislator: Steel E. Potter

Legislator Freeman expressed concern that a resolution included a restriction on equipment that can be purchased by a department. She supported the resolution and understood and appreciated people's opinions of potential misuse of equipment, but not seeing any misuse of the equipment at this point was more in favor of the resolution that included the ability of the department to purchase that equipment.

Roll Call Vote

Ayes: Calarco, Montigelli, Nabywaniec, McBride, Boullo, Grant, Ferris, Potter, Jareo, Bartlett-Bearup, Cantwell, Freeman, Johnson

Absent: Reed, Doldo

Resolution passed.

### **Resolution No. 185**

#### **Authorizing an Agreement with New York State Department of Homeland Security and Emergency Services and Amending the 2025 County Budget in Relation to the FY 2024 Operation Stonegarden**

By Legislator: Christopher S. Boullo

Whereas, The Sheriff's Office has been awarded \$125,000 in funds from the FY 2024 Operation Stonegarden Program Grant (CFDA 97.067) from the New York State Division of Homeland Security and Emergency Services (NYSDHSES) for the purpose of increasing security at the border, and

Whereas, Said funds will be used for border security operations, to provide for overtime payments for details, and equipment purchase and maintenance for the Sheriff's Office, and

Whereas, Said grant requires an agreement with NYSDHSES, which processes grants through an electronic format, and potentially with involved police agencies, and

Whereas, The 2025 County Budget must be amended to recognize the revenue and appropriate it to expenditure accounts.

Now, Therefore, Be It Resolved, That the Board of Legislators enter into an agreement with the NYSDHSES to accept the grant as described above, as well as any other agreements with involved police agencies as necessary for the grant, and be it further

Resolved, That these funds shall be prohibited from being utilized for the acquisition or deployment of license plate readers, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required of this grant award on behalf of Jefferson County, subject to approval by the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is amended as follows:

**Increase:**

Revenue

01311000 943201	Federal Homeland Security- Sheriff	\$125,000.00
-----------------	------------------------------------	--------------

Expenditure

01311400 01300	Overtime	\$ 24,500.00
01311400 02100	Equipment	40,000.00
01311400 04114	Maintenance/Repair	40,000.00
01311400 04115	Telephone	5,000.00
01311400 043101	Internal Fleet Expense	3,333.50
01311400 04311	Gasoline & Oil	1,666.50
01311400 08010	State Retirement	4,986.45
01311400 08030	Social Security	4,174.80
01311400 08040	Workers Compensation	1,338.75

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Montigelli, Grant, Ferris, Freeman, Calarco, Potter, Jareo, McBride, Nabwyaniec, Bartlett-Bearup, Cantwell, Boullo, Johnson

Absent: Reed,Doldo



Resolution passed.

**Resolution No. 186**

**Authorizing an Agreement with THRIVE Wellness and Recovery, Inc. and  
Amending the 2025 County Budget in Relation Thereto**

By Legislator: Tina M. Bartlett-Bearup

Whereas, The New York State Office of Addiction Services and Supports (OASAS) contracted with THRIVE Wellness and Recovery, Inc. for the provision of Transitional Safety Unit Housing utilizing federal funding provided by Substance Use and Mental Health Services Administration (SAMHSA) through contracts ending June, 30, 2025, and

Whereas, Federal funding for this program has been discontinued and OASAS has agreed to fund this vital community housing program through the use of Opiate Settlement Funds, and

Whereas, An Agreement needs to be authorized between Jefferson County Community Services and THRIVE Wellness and Recovery, Inc. for the provision of transitional safety unit housing, and

Whereas, The 2025 County Budget requires amendment to receive and appropriate funding for this service.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign an Agreement with THRIVE Wellness and Recovery, Inc for Transitional Safety Unit Housing services for the term of July 1, 2025, through December 31, 2026, including any documents as necessary to carry out the intent of the Resolution, with the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase:**

Revenue		
01431000 92735	OASAS Opioid Settlement Funds	\$881,780
Expenditure		
01432000 04702	Thrive	\$881,780

Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: Boulio, Bartlett-Bearup, Cantwell, Freeman, Montigelli, Calarco, Jareo, Grant,

Nabywaniec, Potter, Ferris, McBride, Johnson

Absent: Reed, Doldo

Resolution passed.

**Resolution No. 187**

**Amending the 2025 County Budget Relative to Community Services  
Preschool Program Medicaid Billing Services**

By Legislator: Tina M. Bartlett-Bearup

Whereas, The Community Services Department has initiated a new revenue source through Medicaid billing for services related to the Preschool Program to help offset the expediential increase in cost, and

Whereas, This new initiative has resulted in approximately \$250,000 in new revenue halfway through the fiscal year, and

Whereas, Due to the success of the new initiative in mitigating the cost for this mandated service, expenses for billing services will exceed budget, and

Whereas, Additional revenue is expected to be available to cover the costs for such billing services.

Now, Therefore, Be It Resolved, That the 2025 Budget is hereby amended as follows:

**Increase:**

Expenditure		
01431200 04416	Professional Fees – External	\$17,000

Revenue		
01431000 94825	Fed Aid Preschool Medicaid	\$17,000

Seconded by Legislator: Christopher S.Boulio

Roll Call Vote

Ayes: Montigelli, Calarco, Nabywaniec, Grant, Potter, Jareo, McBride, Bartlett-Bearup, Boulio, Freeman, Ferris, Cantwell, Johnson

Absent: Reed, Doldo

Resolution passed.

**Resolution No. 188**

**Authorizing Agreements with New York State Department of Education Approved  
Agencies for the Provision of Special Education Services for Preschool Children with  
Disabilities for the Period of July 1, 2025 through June 30, 2026**

By Legislator: Christopher S. Boulio

Whereas, New York State Education Law requires that municipalities enter into agreements with agencies approved by the NYS Commissioner of Education to offer special education services to preschool children with disabilities who are determined by the boards of education of local school districts to require placement in such special education programs, and

Whereas, The New York State Commissioner of Education has approved certain providers of services and has set rates for all special education program services, and

Whereas, By Resolution No. 137 of 2025 Jefferson County authorized agreements with providers for the provision of special education services for preschool children with disabilities for the period of July 1, 2025 through June 30, 2026, and

Whereas, Agreements for additional providers and services require authorization.

Now, Therefore, Be It Resolved, Pursuant to Section 4410 of the New York State Education Law, Jefferson County is hereby authorized to enter into agreements for the term July 1, 2025 through June 30, 2026, for the provision of special education services to children ages three through five with disabilities with the following New York State Education Department approved service providers:

<u>Provider</u>	<u>Service</u>
South Jefferson Central School District	Special Education Itinerant Teaching
Watertown City School District	Special Classes in an Integrated Setting

and be it further

Resolved, That the Chairman of the Board of Legislators and the Director of Community Services are hereby authorized and directed to execute such agreements on behalf of Jefferson County, subject to approval by the County Attorney as to form and substance.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

**Resolution No. 189**

**Amending the 2025 County Budget Relative to Public Health Department Staffing**

By Legislator: Karen J. Freeman

Whereas, Public Health has experienced unanticipated leaves of absence in the Prevent Services Unit, and

Whereas, Temporary staff are being utilized to ensure continuity of services, and

Whereas, Funds are available within the Public Health Department budget for transfer to cover the additional temporary staffing.

Now, Therefore, Be It Resolved, that the 2025 County Budget be and is hereby amended as follows:

**Increase:**

01405100 01110	Temporary Services	\$25,000
----------------	--------------------	----------

**Decrease:**

01405500 01100	Personal Services	\$25,000
----------------	-------------------	----------

Seconded by Legislator: Tina M. Bartlett-Bearup

All members present voted aye.

**Resolution No. 190**

**Amending 2025 County Budget Relative to Additional Revenue From New York State  
Office of Children and Family Services for Adoption and  
Legal Guardianship Incentive Funds**

By Legislator: Christopher S. Boulio

Whereas, The NYS Office of Children and Family Services has awarded additional funding to Jefferson County from the Adoption and Legal Guardianship Incentives Payment Program (AIPP) in the amount of \$25,000, and

Whereas, The AIPP funding will be used for foster/adoptive parent and legal guardianship recruitment activities to increase permanency outcomes, and

Whereas, Funding is available immediately and must be spent by September 30, 2025.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase:**

Revenue		
01607000 94619	Federal Aid – Child Care	\$25,000

Expenditure		
01601000 04102	Office Furnishings	\$ 500
01601000 04117	Printing	2,000
01601000 04415	Advertising	2,000
01601000 04585	Operating Supplies	10,000
01601000 04624	Client Incidentals	10,500

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: Grant, Cantwell, Freeman, Nabywaniec, Potter, Boullo, Ferris, Calarco, McBride, Jareo, Bartlett-Bearup, Montigelli, Johnson

Absent: Reed, Doldo

Resolution passed.

**Resolution No. 191**

**Supporting the Reauthorization of the Community Services Block Grant (CSBG) and the Weatherization Assistance Program (WAP) Currently Eliminated in the Presidential Budget That Supports Low Income Families in Jefferson County through the Community Action Planning Council**

By Legislator: Tina M. Bartlett-Bearup

Whereas, The Community Action Planning Council of Jefferson County, Inc., hereinafter referred to as “CAPC” has served Jefferson County in the capacity as the designated antipoverty agency for 59 years and is a part of a national network of over 1000 Community Action Agencies across the nation designed for this purpose, and

Whereas, The proposed Presidential budget, now in the Senate, eliminates critical funding that supports low-income families in Jefferson County that has been in place in for over 40 years provided through CAPC, and

Whereas, The Community Services Block Grant, (CSBG) is a Federally funded block grant to community action agencies providing essential support to individuals and families with low incomes by funding services addressing poverty, including housing support, food and nutrition, utility, and transportation assistance, as well as education and employment support, and the Weatherization Assistance Program, (WAP) helps low-income households reduce energy costs by increasing the energy efficiency of their homes, contributing to a healthier and safer living environment, and

Whereas, The Jefferson County Board of Legislators recognizes the positive impact these programs have on the County and low income families over the last 40 years since the Federal funding was initiated, and

Whereas, There are ongoing efforts to support these vital programs on behalf of Jefferson County.

Now, Therefore, Be IT RESOLVED, that The Jefferson County Board of Legislators hereby declares its strong support of the reauthorization of the Community Services Block Grant and the Weatherization Assistance Program, and be it further

Resolved, That Jefferson County Board of Legislators urges the Senate and Congress to continue funding for these critical programs, and be it further

Resolved, That the Jefferson County Board of Legislators commits to working with the Community Action Planning Council to ensure the successful delivery of CSBG and WAP services within our County.

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Chairman Johnson entertained a motion and second to waive Standing Rules 35 and 60 to permit the introduction of an additional resolution for consideration. A motion was duly made by Legislator Potter seconded by Legislator Grant and unanimously carried.

**Resolution No. 192**

**Authorizing the Purchase of Real Property at 217 Arsenal Street in the City of Watertown  
and Amending the 2025 County Budget in Relation Thereto**

By Legislator: Robert W. Cantwell III

Whereas, The Jefferson County Board of Legislators is authorized to purchase real property pursuant to County Law 215 for lawful county purposes, and

Whereas, The County has negotiated for the purchase of a property located at 217 Arsenal Street, with said parcel measuring 145 x 184 feet, including a two-story building thereon, and

Whereas, The subject property is contiguous to the current County campus and presents a strategic opportunity to enhance the accessibility and functionality of County operations, and

Whereas, The acquisition of the property would provide public benefit by alleviating existing parking congestion for the public accessing County facilities, while also offering opportunities to address operational space needs and improve service delivery through utilization of the on-site two-story building, and

Whereas, The County and 217 Arsenal Street, LLC have arrived at an agreed upon purchase price for the premises of \$500,000.00, and

Whereas, With the purchase of the building there is a need for additional appropriations for an environmental assessment, taxes due at closing, as well as for capital purposes to secure, clean up, and address any unforeseen and future needs, and

Whereas, Funds are available within the American Rescue Plan (ARPA) Fund Balance, sourced from interest earned from ARPA monies, which are eligible for use at the discretion of the County.

Now, Therefore, Be It Resolved, That the purchase, in fee, of 217 Arsenal Street, Tax Map Parcel No. 10-02-122.00 is hereby approved and the Chairman of the Board is further authorized to execute a contract of sale on behalf of the County of Jefferson and any other documents necessary for the conveyance of title to the County for the sum of \$500,000.00, subject to approval as to form and content by the County Attorney, and subject to the results of a phase one environmental assessment and satisfactory inspection of the building and its components by the County.

**Increase:**

Fund Balance:

21104500 92401	Interest & Earnings	\$593,350
----------------	---------------------	-----------

Transfers:

21995000 09006	Trans to Capital Projects Fund	\$575,000
20900600 95031	Interfund Transfers	575,000
21990100 09000	Transfer To General Fund	18,350
01899200 95031	Interfund Transfers	18,350

Expenditure:

20162000 02011	217 Arsenal Street Building	\$575,000
01162000 04416	Professional Fees	15,000
01162000 04901	Taxes	3,350

Seconded by Legislator: Michael A. Montigelli

Legislator Montigelli expressed support for the resolution saying that the County's purchase of this building has been a long time coming and he was pleased it is coming to fruition.

Roll Call Vote

Ayes: Montigelli, Nabywaniec, McBride, Cantwell, Potter, Grant, Ferris, Jareo, Freeman, Calarco, Boullo, Bartlett-Bearup, Johnson

Absent: Doldo, Reed

Resolution passed.

Chairman Johnson announced that the General Services Committee meeting for July is cancelled and any resolutions that would have needed attention from that Committee will be added to the Finance & Rules Committee agenda.

There being no further business of the Board, on a motion by Legislator Ferris seconded by Legislator Boullo and unanimously carried, the meeting was adjourned at 6:28 p.m.

Respectfully submitted,



Ryan Piche  
Clerk of the Board